

MINUTES OF THE REGULAR MEETING  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
January 16, 2017

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Mayor Soliman asked that everyone remain standing for a moment of silence in memory of Martin Luther King.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Vicki Hackney, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Barbara Sklare, Alderwoman Claudia Gazal, Alderwoman Tina Oberlin, Alderwoman Candi Thuringer, Alderman Charles Convery, Alderman Tom Inman.

Also present were: Interim City Administrator Heather McGuire, Deputy City Clerk Janet Serdar, Interim Police Chief Ed Clark, Director of Water/Wastewater Mark Siefert, Economic Development and Zoning Manager Scott McMaster, Finance Supervisor Ashli Motyka.

Absent was: Public Works Director Tony Torres.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on December 19, 2016 for Council approval.

(#1) Motion by Alderwoman Thuringer, seconded by Alderwoman Gazal, to approve the minutes from the regular meeting held on December 19, 2016 as presented.

On roll call, the vote was:

AYES: Ald. Oberlin, Thuringer, Convery, Inman, Dyke, Vershay, Gazal.

NAYES: None.

ABSENT: None.

ABSTAIN: Ald. Sklare.

There being seven (7) affirmative votes, the MOTION CARRIED.

(55)

CITY ADMINISTRATOR/CITY ATTORNEY: (80) Interim City Administrator Heather McGuire presented A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS. Interim Administrator McGuire went over the background of the resolution. Alderwoman Oberlin questioned section 4 of the ordinance. Interim Administrator McGuire explained this would only be put into place if the Administrator is unavailable. Alderwoman Oberlin would like the correction made to the resolution.

(#2) Motion by Alderman Dyke, seconded by Alderman Inman, to approve A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE (NIMEC) AND AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS, with the change to section 4 as requested.

On roll call, the vote was;

AYES: Ald. Convery, Thuringer, Oberlin, Gazal, Sklare, Vershay, Dyke, Inman.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Resolution #986

(147)

(166) Interim Administrator McGuire announced that there will be a work session on Monday January 23, 2017 for discussion on the Brent Hassert update, Barthelone sidewalk project and the wastewater presentation.

PUBLIC WORKS DEPARTMENT: (175) Director of Water/Wastewater Mark Siefert acknowledged Brian Webb, Tony Newman, Jim Vogrin, and Bob Chejlava for continuing their education and receiving their various water operator licenseS. Members of the Council commended the gentlemen on their achievements.

(495) Director of Water/Wastewater Siefert announced that the City was presented with the APWA Southwest Branch Environment Project of the Year under \$5 Million award per the memo dated January 12, 2017. Director Siefert went over the background of the award. Mayor Soliman and members of the Council commended the City for this achievement.

(523) Director Siefert presented a memo dated January 5, 2017 regarding the pressure monitors that were installed in the water system in January of 2015. These monitors allow staff to see where there are spikes or low spots in the system. These spikes can cause water main breaks. Director Siefert explained how the monitors work and how it has helped decrease the amount of water main breaks.

(572) Director Siefert presented a memo dated December 28, 2016 regarding the Well #7 construction extension. Director Siefert went over the background of the project.

ECONOMIC DEVELOPMENT DEPARTMENT: (624) Economic Development and Zoning Manager Scott McMaster had no agenda items for discussion. He presented a memo dated January 16, 2017 regarding the 2016 year in review/economic development activity report. Manager McMaster went over the background of the report. Alderwoman Oberlin asked if we can get a more updated report that shows the businesses that have closed and how many jobs were lost. Discussion followed. Alderwoman Oberlin asked if we can put a message on the next water bill to remind residents that you cannot put electronics out for pick up and also give them the information on the recycling centers.

POLICE DEPARTMENT: (883) Interim Police Chief Ed Clark introduced Connor Sweeney to the Council. Mr. Sweeney is the newest addition to the Crest Hill Police Department. Mr. Sweeney thanked the Council for the opportunity to serve the City. Members of the Council welcomed Mr. Sweeney.

MAYOR: (970) Mayor Soliman informed the Council that all of the yearly tobacco licenses have been paid. Mayor Soliman presented AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE CITY OF CREST HILL REGARDING ALCOHOLIC BEVERAGES. Mayor Soliman explained that we recently lost two Class A liquor license holders. They were Abstract Bar and Dealers Choice.

(#3) Motion by Alderman Dyke, seconded by Alderman Vershay, to approve AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE CITY OF CREST HILL REGARDING ALCOHOLIC BEVERAGES.

On roll call, the vote was:

AYES: Ald. Sklare, Gazal, Oberlin, Thuringer, Convery, Inman, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Ordinance #1729

(991)

(1013) Mayor Soliman presented a request for the waiver of the garbage fee in the amount of \$320.17 and the penalty fee in the amount of \$405.02 of AB Gusto's water bill per the memo dated January 12, 2017. The owner had agreed to pay all other charges by April 1, 2017. Alderwoman Gazal asked the Mayor to explain why we are waiving these fees. Mayor Soliman went over the background of the request.

(#4) Motion by Alderman Convery, seconded by Alderman Inman, to approve the request for the waiver of the garbage fee in the amount of \$320.17 and the penalty fee in the amount of \$405.02 of AB Gusto's water bill provided the remaining fees are paid by April 1, 2017 per the memo dated January 12, 2017.

On roll call, the vote was:

AYES: Ald. Thuringer, Oberlin, Gazal, Sklare, Vershay, Dyke, Inman, Convery.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(1096)

(1114) Mayor Soliman presented a request for the appointment of Kornelia Knapczyk to the position of Utility Billing Supervisor per the memo dated January 12, 2017. Mayor Soliman went over Ms. Knapczyk's background.

(#5) Motion by Alderman Convery, seconded by Alderwoman Sklare, to appoint Kornelia Knapczyk as Utility Billing Supervisor per the memo dated January 12, 2017.

On roll call, the vote was:

AYES: Ald. Gazal, Thuringer, Convery, Inman, Dyke, Vershay, Sklare.

NAYES: Ald. Oberlin.

ABSENT: None.

There being seven (7) affirmative votes, the MOTION CARRIED.  
(1316)

(1322) Alderwoman Oberlin felt that when we are hiring someone that does not have prior municipal experience, they should be starting out at the low end of the pay scale. You should have to prove yourself and then move up the pay scale. Discussion followed. Mayor Soliman welcomed Ms. Knapczyk to the City. Members of the Council welcomed Ms. Knapczyk to the City.

CITY CLERK: (1563) City Clerk Vicki Hackney presented A RESOLUTION ESTABLISHING A NOTARY PUBLIC POLICY FOR THE CITY OF CREST HILL. Clerk Hackney went over the background of the resolution. Clerk Hackney explained that we are being inundated with non-resident notary requests along with attorneys bringing in their paperwork to be notarized. We will also no longer notarize real estate transactions. We will continue the service for Crest Hill residents with proper ID. Alderman Vershay felt that we should continue to do notary services for non-residents. Discussion followed.

(#6) Motion by Alderwoman Oberlin, seconded by Alderwoman Thuringer, to approve A RESOLUTION ESTABLISHING A NOTARY PUBLIC POLICY FOR THE CITY OF CREST HILL.

On roll call, the vote was:

AYES: Ald. Convery, Inman, Dyke, Sklare, Gazal, Oberlin, Thuringer.

NAYES: Ald. Vershay.

ABSENT: None.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #987

(1618)

(1734) Clerk Hackney announced that effective January 1, 2017 residents will no longer be required to purchase City vehicle stickers. Animal tags are still required and are \$5.00. Clerk Hackney reminded residents that you can't have more than a combined total of 4 animals per household. Clerk Hackney announced that the Clerk's office is still collecting Christmas cards that will be distributed to Operation Care Package in 2017. Clerk Hackney announced that there is a drop-off site in the lobby for used keys. Lions of Illinois collect them and use them for the vision and hearing impaired. We also have a Lions Club receptacle for used glasses.

CITY TREASURER: (1814) City Treasurer Glen Conklin presented the regular and overtime payroll from December 12, 2016 through December 25, 2016 in the amount of \$210,211.47. Treasurer Conklin presented the regular and overtime payroll from December 26, 2016 through January 8, 2017 in the amount of \$208,928.78.

(1835) Treasurer Conklin presented the list of bills in the amount of \$626,947.65 for Council approval.

(#7) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to approve the list of bills in the amount of \$626,947.65.

On roll call, the vote was:

AYES: Ald. Thuringer, Convery, Inman, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(1845)

UNFINISHED BUSINESS: (1865) There was no unfinished business.

NEW BUSINESS: (1868) There no new business.

COMMITTEE/LIAISON REPORTS: (1871) There were no committee/liaison reports.

COUNCIL COMMENTS: (1874) Alderman Dyke welcomed Ms. Knapczyk to the City. He also commended the Public Works' employees on their awards. Alderman Vershay also welcomed Ms. Knapczyk and congratulated the Public Works' employees. Alderwoman Sklare welcomed Ms. Knapczyk and congratulated the Public Works' employees. Alderwoman Gazal also welcomed Ms. Knapczyk and congratulated the Public Works' employees. Alderwoman Oberlin wished everyone a Happy New Year. Alderwoman Thuringer welcomed Ms. Knapczyk and Mr. Sweeney. She also congratulated the Public Works' employees. She commended Director Siefert on his report. Alderman Convery commended the City on receiving the water award. He welcomed Mr. Sweeney and Ms. Knapczyk to the City. He also commended the Public Works' employees on their awards. Alderman Convery talked about Pearl Harbor Day and the ships that are still in the water. The bodies that were on board were buried without knowing who they were. With today's DNA technology they are able to identify some of the remains. One of our residents had an Uncle who was on the Arizona whose remains may have been identified through the DNA process. Alderman Inman commended the Public Works' employees on their achievement. He welcomed Mr. Sweeney and Ms. Knapczyk to the City. He also wished everyone a Happy New Year. Mayor Soliman welcomed Mr. Larson back to the audience.

PUBLIC COMMENT: (2133) There were no citizens wishing to address the Council.

(2142) Mayor Soliman informed the Council that there was a need for an executive session on land acquisition (5 ILCS 120/2(c)(5)).

(#8) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to go into an executive session on (5 ILCS 120/2(c)(5)).

On roll call, the vote was:

AYES: Ald. Thuringer, Convery, Inman, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Executive session 7:59 p.m.

(2147)

(#9) Motion by Alderwoman Oberlin, seconded by Alderman Inman, to reconvene from the executive session on (5 ILCS 120/2(c)(5)).

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Sklare, Gazal, Oberlin, Thuringer, Convery, Inman.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

Reconvened at 8:07 p.m.

(2169)

There being no further business before the Council, and no action needed from the executive session a motion for adjournment was in order.

(#10) Motion by Alderman Dyke, seconded by Alderman Vershay, to adjourn the January 16, 2017 City Council meeting.

On roll call, the vote was:

AYES: Ald. Sklare, Gazal, Oberlin, Thuringer, Convery, Inman, Dyke, Vershay.

NAYES: None.

ABSENT: None.

There being eight (8) affirmative votes, the MOTION CARRIED.

(2191)

The meeting was adjourned at 8:08 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017

As presented \_\_\_\_\_

As amended \_\_\_\_\_

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VICKI L. HACKNEY, CITY CLERK

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RAYMOND R. SOLIMAN, MAYOR