

MINUTES OF THE REGULAR MEETING
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
April 5, 2021

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Vicki Hackney, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Barbara Sklare, Alderwoman Claudia Gazal, Alderwoman Tina Oberlin, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Heather McGuire, Police Chief Ed Clark, Interim Director of Public Works Mark Siefert, Finance Advisor Nick Narducci, Interim Planner Maura Rigoni.

Absent were: Deputy City Clerk Jan Serdar, Alderman Marco Coladipietro, Finance Supervisor Ashli Motyka.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on March 15, 2021 for Council approval.

(#1) Motion by Alderwoman Sklare, seconded by Alderwoman Gazal, to approve the minutes from the regular City Council meeting held on March 15, 2021 as presented.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

(31)

(45) Mayor Soliman presented the minutes from the work session held on March 22, 2021 for Council approval.

(#2) Motion by Alderman Albert, seconded by Alderwoman Gazal, to approve the minutes from the work session held on March 22, 2021 as presented.

On roll call, the vote was:

AYES: Ald. Kubal, Albert, Oberlin, Gazal, Sklare, Vershay, Dyke.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

(48)

(59) Mayor Soliman presented the minutes from the work session held on March 29, 2021 for Council approval.

(#3) Motion by Alderwoman Sklare, seconded by Alderman Vershay, to approve the minutes from the work session held on March 29, 2021 as presented.

On roll call, the vote was:

AYES: Ald. Oberlin, Gazal, Sklare, Vershay, Dyke, Kubal, Albert.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

(63)

(75) Mayor Soliman asked to deviate from the agenda for a business presentation. Anthony and Trisha Thompson from Thompson's Beauty & Barber Shop at 1920 Plainfield Road gave a presentation on the business and the services they offer. Members of the Council welcomed the new business to the City.

CITY ADMINISTRATOR: (366) City Administrator Heather McGuire presented A RESOLUTION AWARDDING GRANTS UNDER THE SMALL BUSINESS GRANT PROGRAM. This was discussed at a previous work session.

(#4) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to approve A RESOLUTION AWARDDING GRANTS UNDER THE SMALL BUSINESS GRANT PROGRAM.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1091

(382)

(395) Administrator McGuire presented AN ORDINANCE AMENDING TITLE 2 OF THE CITY OF CREST HILL CODE OF ORDINANCES RESTRUCTURING THE POSITION OF ASSISTANT CITY ADMINISTRATOR/HUMAN RESOURCES. This was discussed at a previous work session. Alderman Vershay questioned section E of the ordinance. Administrator McGuire explained that they would act as liaison between the Council and Civil Service.

(#5) Motion by Alderman Albert, seconded by Alderman Dyke, to approve AN ORDINANCE AMENDING TITLE 2 OF THE CITY OF CREST HILL CODE OF ORDINANCES RESTRUCTURING THE POSITION OF ASSISTANT CITY ADMINISTRATOR/HUMAN RESOURCES.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

Ordinance #1861

(409)

(443) Administrator McGuire presented a request for Purchase Approval for the 2021-2022 Vehicle Replacement Program per the memo dated March 30, 2021. This was discussed

at a previous work session. Alderman Vershay asked if we could get information on what vehicles are being auctioned off.

(#6) Motion by Alderwoman Oberlin, seconded by Alderwoman Sklare, to approve the 2021-2022 Vehicle Replacement Program per the memo dated March 30, 2021.

On roll call, the vote was:

AYES: Ald. Gazal, Sklare, Vershay, Dyke, Kubal, Albert, Oberlin.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

(455)

(478) Administrator McGuire presented a request for Approval of Non-Union Merit Increases per the memo dated March 30, 2021. This was discussed at a previous work session.

(#7) Motion by Alderwoman Gazal, seconded by Alderman Kubal, to approve a request for Approval of Non-Union Merit Increases per the memo dated March 30, 2021.

On roll call, the vote was:

AYES: Ald. Albert, Oberlin, Gazal, Sklare, Dyke, Kubal.

NAYES: Ald. Vershay.

ABSENT: Ald. Coladipietro.

There being six (6) affirmative votes, the MOTION CARRIED.

(490)

(507) Administrator McGuire presented A RESOLUTION REJECTING BIDS FOR THE CITY CENTER (EXTERIOR INSULATION AND FINISH SYSTEM). This was discussed at a previous work session.

(#8) Motion by Alderwoman Gazal, seconded by Alderwoman Sklare, to approve A RESOLUTION REJECTING BIDS FOR THE CITY CENTER (EXTERIOR INSULATION AND FINISH SYSTEM).

On roll call, the vote was:

AYES: Ald. Oberlin, Albert, Kubal, Dyke, Vershay, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1092

(516)

(538) Administrator McGuire presented A RESOLUTION WAIVING BID AND AUTHORIZING EXECUTION OF PROPOSAL FOR KOLE CONSTRUCTION COMPANY, INC. AT THE CITY CENTER (EXTERIOR INSULATION AND FINISH SYSTEM). This was discussed at a previous work session.

(#9) Motion by Alderwoman Oberlin, seconded by Alderman Dyke, to approve A RESOLUTION AUTHORIZING BID AWARD TO APPLIED COMMUNICATION GROUP FOR CITY CENTER (DETENTION INTEGRATOR).

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1093

(545)

(565) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO APPLIED COMMUNICATION GROUP FOR CITY CENTER (DETENTION INTEGRATOR). This was discussed at a previous work session.

(#10) Motion by Alderman Albert, seconded by Alderman Kubal, to approve A RESOLUTION AUTHORIZING BID AWARD TO APPLIED COMMUNICATION GROUP FOR CITY CENTER (DETENTION INTEGRATOR).

On roll call, the vote was:

AYES: Ald. Oberlin, Gazal, Sklare, Vershay, Dyke, Kubal, Albert.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1094

(574)

(589) Administrator McGuire presented A RESOLUTION WAIVING BID FOR LOW VOLTAGE WIRING AT THE CITY CENTER AND AUTHORIZING EXECUTION OF A CHANGE ORDER WITH TIMM ELECTRIC. This was discussed at a previous work session.

(#11) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to approve A RESOLUTION WAIVING BID FOR LOW VOLTAGE WIRING AT THE CITY CENTER AND AUTHORIZING EXECUTION OF A CHANGE ORDER WITH TIMM ELECTRIC.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1095

(599)

(615) Administrator McGuire announced that there will be a work session on April 12, 2021 for discussion on Budget Work Session #2 (Operational Budgets) with additional items being processed.

(626) Alderman Albert asked if the Administrator could give a brief update on the progress of the new City Center. Administrator McGuire gave a brief presentation. Staff should be moving into the new facility in the late fall.

PUBLIC WORKS DEPARTMENT: (644) Interim Public Works Director Mark Siefert had no agenda items for discussion.

(659) Interim Director Siefert announced that April is safe digging month. Please contact JULIE at 811 to locate underground utilities before you dig. Alderwoman Gazal asked that this be posted on the City Facebook page.

ECONOMIC DEVELOPMENT DEPARTMENT: (694) Interim Planner Maura Rigoni presented a request for the Weed Removal Contractor for 2021 per the memo dated March 19, 2021. The low bidder was Rapid Landscaping Inc.

(#12) Motion by Alderman Dyke, seconded by Alderwoman Gazal, to award the Weed Removal Contract for 2021 to Rapid Landscaping Inc. per the memo dated March 19, 2021.

On roll call, the vote was:

AYES: Ald. Vershay, Sklare, Gazal, Oberlin, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

(712)

(736) Alderwoman Gazal thanked Interim Planner Rigoni for her work on the small business grant.

POLICE DEPARTMENT: (746) Police Chief Ed Clark had no agenda items for discussion.

(755) Alderwoman Gazal announced that there will be a community outreach on June 9, 2021 at Renaissance Park off of Zausa Drive. Alderwoman Sklare thanked the Police Department and Public Works for their participation in the event.

MAYOR: (803) Mayor Raymond Soliman presented a request for the Appointment of a Human Resources Manager per the memo dated March 30, 2021. Mayor Soliman went over the candidate's background. Mayor Soliman is seeking concurrence from the Council for the appointment of Renee Herbst as Human Resources Manager.

(#13) Motion by Alderman Dyke, seconded by Alderman Vershay, to appoint Renee Herbst as Human Resources Manager per the memo dated March 30, 2021.

On roll call, the vote was:

AYES: Ald. Sklare, Gazal, Oberlin, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

(884)

(900) Ms. Herbst gave a brief speech. Members of the Council welcomed Ms. Herbst to the City.

(936) Mayor Soliman presented a request for approval of the WRDR Audit Engagement Letter dated March 1, 2021.

(#14) Motion by Alderman Albert, seconded by Alderwoman Oberlin, to approve the WRDR Audit Engagement Letter dated March 1, 2021.

On roll call, the vote was:

AYES: Ald. Dyke, Vershay, Sklare, Gazal, Oberlin, Albert, Kubal.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.
(949)

(968) Mayor Soliman announced that yard waste pick up began today and will run through the end of November.

CITY CLERK: (984) City Clerk Vicki Hackney had no agenda items for discussion.

CITY TREASURER: (993) City Treasurer Glen Conklin presented the regular and overtime payroll from March 1, 2021 through March 14, 2021 in the amount of \$221,361.78.

(1003) City Treasurer Glen Conklin presented the regular and overtime payroll from March 15, 2021 through March 28, 2021 in the amount of \$210,819.99.

(1010) Treasurer Conklin presented the list of bills in the amount of \$1,197,325.84 for Council approval.

(#15) Motion by Alderwoman Sklare, seconded by Alderwoman Oberlin, to approve the list of bills in the amount of \$1,197,325.84 as presented.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Vershay, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

(1017)

UNFINISHED BUSINESS: (1035) There was no unfinished business.

NEW BUSINESS: (1038) Mayor Soliman presented a Plan Commission Recommendation, case #SU-21-1-3-1 the request of Route 52 Investment LLC for a B-3 special use for the property located at 1521 Cedarwood Drive. Interim Planner Rigoni informed the Council that this was discussed at the March 10, 2021 Plan Commission meeting. The building and engineering plans are currently being reviewed. She is seeking concurrence from the Council for the approval of a B-3 special use at 1521 Cedarwood Drive. Alderwoman Oberlin asked that the drive up be for the restaurant only. Alderman Albert agreed. Planner Rigoni explained that we can modify the ordinance to read for a restaurant drive through only. Alderman Dyke asked if there would be adequate parking. Discussion followed. Eric Carlson representing the petitioner addressed the Council and gave a presentation on the plan. He addressed the issue of parking. Mayor Soliman asked for comments and questions from the audience. There were none.

(1370) Mayor Soliman presented AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO THE CREST HILL ZONING ORDINANCE WITH RESPECT TO CERTAIN REAL PROPERTY (PETITION OF ROUTE 52 INVESTMENT LLC (CEDARWOOD COMMERCIAL)).

(#16) Motion by Alderwoman Oberlin, seconded by Alderman Albert, to approve AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO THE CREST HILL ZONING ORDINANCE WITH RESPECT TO CERTAIN REAL PROPERTY (PETITION OF ROUTE 52 INVESTMENT LLC (CEDARWOOD COMMERCIAL)).

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Vershay, Sklare, Gazal, Oberlin, Albert.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being seven (7) affirmative votes, the MOTION CARRIED.

Ordinance #1862

(1381)

(1410) Mayor Soliman informed the Council that the owner of 1521 Cedarwood Drive owns other property in the City, and we have had no issues with his current business.

COMMITTEE/LIAISON REPORTS: (1459) There were no committee/liaison reports.

COUNCIL COMMENTS: (1462) Alderman Albert announced that the Crest Hill Lions Club in conjunction with the Northern Illinois Food Bank to host a food pantry at the White Oak Library in Crest Hill. This will take place on April 20, 2021 from 10:00 a.m. to 11:30 a.m. Alderman Kubal reminded everyone to get out and vote. Alderwoman Oberlin also reminded everyone to vote. Alderwoman Gazal Calvary Church is sponsoring a pop up food bank on May 1, 2021 at the White Oak Library from 10:00 a.m. to 12:00 p.m. Alderwoman Sklare reminded everyone to vote.

PUBLIC COMMENT: (1587) There were no citizens wishing to address the Council.

There being no further business before the Council, a motion for adjournment was in order.

(#17) Motion by Alderman Dyke, seconded by Alderman Vershay, to adjourn the April 5, 2021 City Council meeting.

On roll call, the vote was:

AYES: Ald. Sklare, Gazal, Oberlin, Albert, Kubal, Dyke, Vershay.

NAYES: None.

ABSENT: Ald. Coladipietro.

There being affirmative votes, the MOTION CARRIED.

(1598)

The meeting was adjourned at 7:50 p.m.

Approved this 19th day of April, 2021

As presented ✓

As amended _____

Vicki L. Hackney
VICKI L. HACKNEY, CITY CLERK

Raymond R. Soliman
RAYMOND R. SOLIMAN, MAYOR