

MINUTES OF THE REGULAR MEETING  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
April 17, 2017

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Vicki Hackney, City Treasurer Glen Conklin, Alderman John Vershay, Alderwoman Barbara Sklare, Alderwoman Tina Oberlin, Alderwoman Candi Thuringer, Alderman Charles Convery, Alderman Tom Inman.

Also present were: Interim City Administrator Heather McGuire, Deputy City Clerk Janet Serdar, Interim Police Chief Ed Clark, Public Works Director Tony Torres, Economic Development and Zoning Manager Scott McMaster, Finance Supervisor Ashli Motyka.

Absent were: Alderman Scott Dyke, Alderwoman Claudia Gazal, Director of Water/Wastewater Mark Siefert.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on April 3, 2017 for Council approval.

(#1) Motion by Alderwoman Thuringer, seconded by Alderwoman Sklare, to approve the minutes from the regular meeting held on April 3, 2017 as presented.

On roll call, the vote was:

AYES: Ald. Convery, Inman, Vershay, Sklare, Oberlin, Thuringer.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

(34)

(43) Mayor Soliman asked to deviate from the regular agenda for a business presentation. Economic Development and Zoning Manager McMaster gave a presentation on the La Chicanita Bakery located at 1701 Larkin Avenue.

(80) Mayor Soliman announced that there is a need for a public hearing on the appropriations. Mayor Soliman went over the background of the appropriation and budget for the City of Crest Hill. Interim Administrator McGuire thanked the City Staff and City Council for their work on the budget. Finance Supervisor Ashli Motyka went over the background of the appropriation and budget.

(#2) Motion by Alderwoman Oberlin, seconded by Alderman Inman, to open the public hearing on Appropriations for all Corporate Purposes for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.

On roll call, the vote was:

AYES: Ald. Vershay, Inman, Convery, Thuringer, Sklare, Oberlin.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.  
(547)

PUBLIC HEARING: (558) Mayor Soliman opened the public hearing on the appropriations at 7:18 p.m. Mayor Soliman asked for comments and questions from the audience. There were none.

(#3) Motion by Alderwoman Oberlin, seconded by Alderman Inman, to close the public hearing on the appropriations.

On roll call, the vote was:

AYES: Ald. Convery, Thuringer, Oberlin, Sklare, Vershay, Inman.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.  
(593)

The public hearing was closed at 7:19 p.m.

(612) Mayor Soliman presented AN ORDINANCE MAKING APPROPRIATIONS FOR ALL CORPORATE PURPOSES FOR THE CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018 FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS.

(#4) Motion by Alderwoman Oberlin, seconded by Alderwoman Thuringer, to approve AN ORDINANCE MAKING APPROPRIATIONS FOR ALL CORPORATE PURPOSES FOR THE CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018 FOR THE CITY OF CREST HILL, WILL COUNTY, ILLINOIS.

On roll call, the vote was:

AYES: Ald. Convery, Inman, Vershay, Sklare, Oberlin, Thuringer.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.  
Ordinance #1733  
(620)

(641) Mayor Soliman presented AN ORDINANCE ADOPTING A CITY-WIDE BUDGET FOR THE 2017-2018 FISCAL YEAR for Council approval.

(#5) Motion by Alderwoman Thuringer, seconded by Alderwoman Sklare, to approve AN ORDINANCE ADOPTING A CITY-WIDE BUDGET FOR THE 2017-2018 FISCAL YEAR.

On roll call, the vote was:

AYES: Ald. Oberlin, Sklare, Vershay, Inman, Convery, Thuringer.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

Ordinance #1734

(646)

CITY ADMINISTRATOR/CITY ATTORNEY: (682) Interim City Administrator Heather McGuire presented a RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE. Interim Administrator McGuire went over the background of the request.

(#6) Motion by Alderwoman Oberlin, seconded by Alderwoman Thuringer, to approve a RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE.

On roll call, the vote was:

AYES: Ald. Convery, Inman, Vershay, Sklare, Oberlin, Thuringer.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

Resolution #989

(697)

(715) Interim Administrator McGuire presented the Wilcox Street Water Main and Roadway Improvement proposal for Professional Engineering Services from Christopher B. Burke Engineering Ltd. in the amount of \$93,200.00 per the letter dated April 4, 2017. Interim Administrator McGuire went over the background of the request.

(#7) Motion by Alderman Inman, seconded by Alderwoman Sklare, to approve the Wilcox Street Water Main and Roadway Improvement proposal for Professional Engineering Services from Christopher B. Burke Engineering Ltd. in the amount of \$93,200.00 per the letter dated April 4, 2017.

On roll call, the vote was:

AYES: Ald. Convery, Thuringer, Oberlin, Sklare, Vershay, Inman.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

(725)

(742) Interim Administrator McGuire presented the one year VirTek Technology Support Agreement for Council approval. Interim Administrator McGuire went over the background of the request.

(#8) Motion by Alderwoman Oberlin, seconded by Alderman Inman, to approve the one year VirTek Technology Support Agreement.

On roll call, the vote was:

AYES: Ald. Convery, Thuringer, Oberlin, Sklare, Vershay, Inman.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

(768)

(784) Interim Administrator McGuire presented the report on file. There will be a work session on Monday April 24, 2017 for discussion on 1622-1626 Broadway redevelopment and the sidewalk program.

PUBLIC WORKS DEPARTMENT: (796) Director of Public Works Tony Torres presented a request for the approval to order and purchase 2017-2018 Public Works vehicles per the memo dated April 13, 2017. Director Torres went over the background of the request. Alderman Vershay asked if we went out to bid on the vehicles. Director Torres explained that the majority of the prices are government contract prices.

(#9) Motion by Alderwoman Sklare, seconded by Alderwoman Oberlin, to approve the request to order and purchase 2017-2018 Public Works vehicles per the memo dated April 13, 2017.

On roll call, the vote was:

AYES: Ald. Thuringer, Convery, Inman, Vershay, Sklare, Oberlin.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

(822)

(853) Alderman Vershay questioned the drop in water pressure that occurred on April 11, 2017. Director Torres explained what happened to cause the pressure drop. Alderwoman Oberlin commended the City Staff for getting the system up and running in a timely fashion. Mayor Soliman read a letter from Richland School commending City employee Bill King regarding a sewer incident at the school. Director Torres commended the City staff who got the water system up and running when the pressure dropped. He also thanked City Staff for answering the numerous phone calls we received. Interim Administrator McGuire also commended the City Staff for working together to get the phones answered during the water pressure drop.

ECONOMIC DEVELOPMENT DEPARTMENT: (1039) Economic Development and Zoning Manager McMaster presented a request for approval of the vegetation cutting contractor for 2017 per the memo dated April 6, 2017. Manager McMaster went over the list of contractors that submitted bids. Manager McMaster recommended Hawthorne Landscaping Inc. We have used them in the past and they are a Crest Hill business. Alderwoman Oberlin asked how we notify contractors that we are seeking bids. Manager McMaster went over the process.

(#10) Motion by Alderwoman Thuringer, seconded by Alderwoman Oberlin, to award the 2017 vegetation cutting contract for 2017 to Hawthorne Landscaping per the memo dated April 6, 2017.

On roll call, the vote was:

AYES: Ald. Convery, Inman, Vershay, Sklare, Oberlin, Thuringer.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

(1126)

(1148) Manger McMaster presented the reports on file. Manager McMaster commended Building Staff on their recent help with a detailed building permit. Alderwoman Thuringer questioned the numerous violations that a business on Broadway has had. Interim Administrator McGuire explained that this is a situation that is being looked into. Discussion followed.

POLICE DEPARTMENT: (1268) Interim Police Chief Ed Clark had no agenda items for discussion

(1275) Interim Chief Clark announced that the Crest Hill Police Department will be participating in the 16<sup>th</sup> Annual Road to Reality presentation at Lockport East High School on April 20, 2017 at 6:00 p.m. Interim Chief Clark went over the background of the event.

(1295) Interim Chief Clark announced that the Crest Hill Police Department will be participating in the “Cop on a Rooftop” event at Dunkin Donuts 1724 Plainfield Road on Friday May 19, 2017 from 5:00 a.m. to 2:00 p.m. This event will benefit Special Olympics. Officers and volunteers will be selling t-shirts and other memorabilia. He encouraged everyone to come and support Special Olympics. Alderwoman Oberlin commended the Police Department for their participation in this event.

MAYOR: (1338) Mayor Soliman had no further agenda items for discussion.

CITY CLERK: (1344) City Clerk Vicki Hackney had no agenda items for discussion.

(1349) Clerk Hackney informed the residents that the spring city wide garage sale will be on May 18, 19, 20, 21, 2017. The cost to participate is \$5.00. The last day to register is Tuesday May 16, 2017. Maps and lists will be available starting May 17, 2017.

(1364) The Clerk’s Office will be hosting a shred day for Crest Hill residents on June 17, 2017 in the City Hall parking lot from 9:00 a.m. to 11:00 a.m. The event is sponsored by Abe Katz Hillcrest Shopping Center. Items to be shredded are limited to three boxes.

CITY TREASURER: (1389) City Treasurer Glen Conklin presented the regular and overtime payroll from March 20, 2017 through April 2, 2017 in the amount of \$187,740.11.

(1402) Treasurer Conklin presented the list of bills in the amount of \$783,577.32 for Council approval.

(#11) Motion by Alderwoman Oberlin, seconded by Alderwoman Thuringer, to approve the list of bills in the amount of \$783,577.32 as presented.

On roll call, the vote was:

AYES: Ald. Convery, Inman, Vershay, Sklare, Oberlin, Thuringer.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

(1408)

UNFINISHED BUSINESS: (1427) There was no unfinished business.

NEW BUSINESS: (1429) Mayor Soliman presented the first Plan Commissioner recommendation which is a request (V-17-2-3-1) of Window World of Joliet for a sign variance. They would like to place a sign on a parcel of property located at 2331 Weber Road zoned B-3 for a business that is not located on that property. Manager McMaster went over the background of the request. Alderwoman Oberlin asked if this was going to be a temporary or permanent sign. Manager McMaster explained that this would be a temporary sign. Alderman Vershay asked if the sign would be setback far enough off of the roadway with the improvements going on. Manager McMaster said that it would. Discussion followed. The Mayor gave an update on the road work that is taking place on Weber Road and Caton Farm Road. Alderwoman Oberlin asked if we have a time frame for the sign placement. Discussion followed on a time frame. The ordinance would be changed to reflect a three year time frame for the placement of the sign. Mayor Soliman asked for comments or questions from the audience. There were none.

(#12) Motion by Alderman Vershay, seconded by Alderman Inman, to approve AN ORDINANCE APPROVING A VARIATION TO THE CREST HILL ZONING ORDINANCE WITH RESPECT TO CERTAIN REAL PROPERTY (PETITION OF WINDOW WORLD) with the addition of a three year time limit.

On roll call, the vote was:

AYES: Ald. Sklare, Oberlin, Thuringer, Convery, Inman, Vershay.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

Ordinance #1735

(1838)

(1875) Mayor Soliman presented the next Plan Commission recommendation which is the request (V-17-3-4-1) of AEI Investments/Renwick Plaza for a sign variance. They are seeking a setback variance from the required 25' setback to a 21' setback at 20631-20653 Renwick Road. Manager McMaster went over the background of the request. Brent Klapperich representing AEI Investments addressed the Council regarding the request. Mayor Soliman asked for comments and questions from the audience. There were none.

(#13) Motion by Alderwoman Sklare, seconded by Alderman Vershay, to approve AN ORDINANCE APPROVING A VARIATION TO THE CREST HILL ZONING ORDINANCE WITH RESPECT TO CERTAIN REAL PROPERTY (PETITION OF RENWICK PLAZA).

On roll call, the vote was:

AYES: Ald. Oberlin, Thuringer, Convery, Inman, Vershay, Sklare.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

Ordinance #1736

(2040)

COMMITTEE/LIAISON REPORTS: (2076) Mayor Soliman announced that the annual Memorial Day program will be on Monday May 29, 20167 at 2:00 p.m. in the Memorial Garden at City Hall.

COUNCIL COMMENTS: (2153) Alderman Inman hoped everyone had a great Easter. He also commended everyone who was involved with the budget. Alderman Convery thanked everyone involved with the budget. Alderman Convery announced that today is the 75<sup>th</sup> anniversary of the Jimmy Doolittle raid on Japan. There is one survivor left who is 101 years old. Alderwoman Sklare wished everyone a Happy Spring.

PUBLIC COMMENT: (2253) There were no residents wishing to address the Council.

There being no further business before the Council, a motion for adjournment was in order.

(#14) Motion by Alderman Vershay, seconded by Alderwoman Sklare, to adjourn the April 17, 2017 City Council meeting.

On roll call, the vote was:

AYES: Ald. Oberlin, Thuringer, Convery, Inman, Vershay, Sklare.

NAYES: None.

ABSENT: Ald. Dyke, Gazal.

There being six (6) affirmative votes, the MOTION CARRIED.

(2268)

The meeting was adjourned at 8:01 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017

As presented \_\_\_\_\_

As amended \_\_\_\_\_

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VICKI L. HACKNEY, CITY CLERK

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RAYMOND R. SOLIMAN, MAYOR