

MINUTES OF THE REGULAR MEETING  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
May 7, 2018

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Vicki Hackney, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderwoman Barbara Sklare, Alderwoman Claudia Gazal, Alderwoman Tina Oberlin, Alderman Marco Coladipietro, Alderman Nate Albert, Alderman Tom Inman.

Also present were: City Administrator Heather McGuire, Assistant City Administrator/HR Director Megan Fulara, Deputy City Clerk Janet Serdar, Police Chief Ed Clark, Director of City Services Greg Koch, Economic Development and Zoning Manager Scott McMaster, Finance Supervisor Ashli Motyka.

Absent were: Alderman John Vershay, Director of Water/Wastewater Mark Siefert.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on April 16, 2018 for Council approval.

(#1) Motion by Alderwoman Sklare, seconded by Alderman Inman, to approve the minutes from the regular meeting held on April 16, 2018 as presented.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Coladipietro, Albert, Inman, Dyke, Sklare.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(28)

Mayor Soliman presented the minutes from the work session held on April 23, 2018 for Council approval.

(#2) Motion by Alderman Coladipietro, seconded by Alderman Inman, to approve the minutes from the work session held on April 23, 2018 as presented.

On roll call, the vote was:

AYES: Ald. Albert, Coladipietro, Oberlin, Gazal, Sklare, Dyke, Inman.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(41)

Mayor Soliman presented the minutes from the work session held on April 24, 2018 for Council approval.

(#3) Motion by Alderman Coladipietro, seconded by Alderwoman Sklare, to approve the minutes from the work session held on April 24, 2018 as presented.

On roll call, the vote was:

AYES: Ald. Albert, Inman, Dyke, Sklare, Gazal, Coladipietro.

NAYES: None.

ABSENT: Ald. Vershay.

ABSTAIN: Ald. Oberlin

There being six (6) affirmative votes, the MOTION CARRIED.

(58)

Mayor Soliman presented the minutes from the work session held on April 30, 2018 for Council approval.

(#4) Motion by Alderwoman Oberlin, seconded by Alderman Dyke, to approve the minutes from the work session held on April 30, 2018 as presented.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Inman, Dyke, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

ABSTAIN: Ald. Oberlin

There being seven (7) affirmative votes, the MOTION CARRIED.

(73)

Mayor Soliman asked to deviate from the regular agenda for a presentation. Joe Martinek the AARP representative gave a presentation on the driving course that is scheduled for June 5<sup>th</sup> and 6<sup>th</sup>, 2018. The cost for an AARP member is \$15.00 and a non-member is \$20.00. The course is geared toward seniors 55 and older but anyone is welcomed to attend. You are required to attend both days and the class is from 9:00 a.m. to 1:00 p.m.

PUBLIC HEARING:(408) Mayor Soliman asked for a motion to open the public hearing regarding appropriations for all corporate purposes for the fiscal year beginning May 1, 2018 and ending April 30, 2019 for the City of Crest Hill, Will County, Illinois.

(#5) Motion by Alderman Albert, seconded by Alderwoman Oberlin, to open the public hearing on the appropriations.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Inman, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(417)

The public hearing was opened at 7:14 p.m.

(430) Mayor Soliman presented the appropriations for all corporate purposes for the fiscal year beginning May 1, 2018 and ending April 30, 2019 for the City of Crest Hill, Will County, Illinois. Mayor Soliman went over the background of the appropriation and fiscal budget. He thanked everyone who contributed to the finalization of the budget. Mayor Soliman announced that we should be breaking ground soon on the new public

works facility. Administrator McGuire thanked the Council and staff for all of their hard work on the budget. Finance Director Ashli Motyka went over the appropriations and budget. Mayor Soliman asked for comments and questions from the audience. There were none.

Mayor Soliman asked for a motion to close the public hearing on the appropriation.

(#6) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to close the public hearing on the appropriations.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Inman, Dyke, Sklare, Oberlin, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(1217)

The public hearing was closed at 7:38 p.m.

CITY ADMINISTRATOR: (1237) City Administrator Heather McGuire presented a request for the approval of the Virtek Support Agreement. Administrator McGuire went over the background of the request. The agreement would be for four years.

(#7) Motion by Alderwoman Gazal, seconded by Alderman Inman, to approve the Virtek Support Agreement.

On roll call, the vote was:

AYES: Ald. Inman, Dyke, Sklare, Oberlin, Inman.

NAYES: Ald. Coladipietro, Albert.

ABSENT: Ald. Vershay.

There being five (5) affirmative votes, the MOTION CARRIED.

(1272)

(1291) Assistant Administrator HR Director Megan Fulara presented a request to hire two Accounts Disbursement Clerks per the memo dated May 4, 2018. Assistant Administrator Fulara went over the background of the request and the hiring process.

(#8) Motion by Alderwoman Gazal, seconded by Alderwoman Sklare, to approve the request for the hiring of two (2) Account Disbursement Clerks per the memo dated May 4, 2018.

On roll call, the vote was:

AYES: Ald. Oberlin, Coladipietro, Albert, Inman, Dyke, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(1308)

(1327) Assistant Administrator Fulara presented the UIC Student Wellness Program findings. Max Dulberger, Suzana Estrada, Alice Mwinzi and Professor Thompson from UIC gave a presentation on the Wellness Program and Survey. Mayor Soliman commended everyone on the survey. Members of the Council commended the UIC

students and professor. Assistant Administrator Fulara went over the background of the survey. Discussion followed.

(2486) Administrator McGuire announced that there will be a work session on May 14, 2018 at 7:00 p.m. for discussion on Wayfinding Signs, the Siegel Annexation and the personnel policy. Alderman Dyke asked for an update on the property at 1917 Burry Circle. Administrator McGuire gave the Council an update on the property. Alderwoman Oberlin asked if the Attorney is going to have the information the Council requested. Administrator McGuire explained that it will be in the work session packet for Monday. Alderman Albert asked if we can have discussion at a future work session on food trucks.

PUBLIC WORKS DEPARTMENT: (2544) Director of City Services Greg Koch announced that there is a water main break at 1500 Theodore Street. A smart message will be sent out to those affected by the break.

(2581) Director Koch reminded the residents that garbage cannot be set out prior to 4:00 p.m. the night before your garbage day. All cans must be put away no later than 8:00 p.m. on the day of pickup. Yard waste pick up began on April 1, 2018. Director Koch went over the rules for yard waste pick up.

(2615) Director of City Services Greg Koch presented a request for the awarding of the bid for the Root Street Drainage Improvement Project in the amount of \$492,879.78 to Austin Tyler Construction Co. per the memo dated May 1, 2018. Director Koch went over the background of the project.

(#9) Motion by Alderman Albert, seconded by Alderman Inman to award the bid for the Root Street Drainage Improvement Project in the amount of \$492,879.78 to Austin Tyler Construction Co. per the memo dated May 1, 2018.

On roll call, the vote was:

AYES: Ald. Dyke, Sklare, Gazal Oberlin, Coladipietro, Albert, Inman.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(2702)

(2725) Director Koch presented a request for the approval of the Professional Engineering Proposal from Christopher B. Burke Engineering at a cost of \$59,400.00 for the Root Street Drainage improvements per the memo dated May 3, 2018. Director Koch went over the background of the project.

(#10) Motion by Alderman Albert, seconded by Alderman Inman, to approve the Professional Engineering Proposal from Christopher B. Burke Engineering at a cost of \$59,400.00 for the Root Street Drainage improvements per the memo dated May 3, 2018.

On roll call, the vote was:

AYES: Ald. Coladipietro, Oberlin, Gazal, Sklare, Dyke, Inman, Albert.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(2753)

(2773) Director Koch presented a request for approval of the professional Engineering Services from Christopher B. Burke Engineering for the Kelly Avenue water main replacement project at a cost of \$67,820.00 per the memo dated May 3, 2018. Director Koch went over the background of the project.

(#11) Motion by Alderman Dyke, seconded by Alderwoman Oberlin, to approve the professional Engineering Services from Christopher B. Burke Engineering for the Kelly Avenue water main replacement project at a cost of \$67,820.00 per the memo dated May 3, 2018.

On roll call, the vote was:

AYES: Ald. Sklare, Gazal, Oberlin, Coladipietro, Albert, Inman, Dyke.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(2843)

(2870) Alderman Dyke asked if we have looked into getting our own tanks rather than leasing them. Director Koch would get an update for the Council. Alderman Dyke informed the Council that the garbage company is picking up the garbage and yard waste together and asked that this be addressed. Alderman Dyke asked that we take a look at the restoration work that was done on Wilcox Street. There are some areas in the parkway that need to be reseeded. Director Koch would notify the project engineer.

ECONOMIC DEVELOPMENT DEPARTMENT: (2986) Economic Development and Zoning Manager Scott McMaster had no agenda items for discussion.

POLICE DEPARTMENT: (3000) Police Chief Ed Clark had no agenda items for discussion. Chief Clark announced that the Crest Hill Police Department would be participating in the Cop On A Rooftop on Friday May 18, 2018 at the Dunkin Donuts in Crest Hill at 1724 Plainfield Road. This event benefits Special Olympics.

(3050) Chief Clark announced that the Annual Will County Police Memorial ceremony will take place at the Will County Courthouse on Wednesday May 10, 2018 at noon. There will be a mass at St. Mary Magdalene Church at 9:00 a.m. with a procession to the Courthouse.

MAYOR: (3081) Mayor Soliman presented AN ORDINANCE MAKING APPROPRIATIONS FOR ALL CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019 FOR THE CITY OF CREST HILL WILL COUNTY ILLINOIS. Mayor Soliman went over the background of the ordinance.

(#12) Motion by Alderwoman Gazal, seconded by Alderman Inman, to approve AN ORDINANCE MAKING APPROPRIATIONS FOR ALL CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019 FOR THE CITY OF CREST HILL WILL COUNTY ILLINOIS.

On roll call, the vote was:

AYES: Ald. Dyke, Sklare, Gazal, Coladipietro, Albert, Inman, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Ordinance #1776

(3104)

(3130) Mayor Soliman presented AN ORDINANCE ADOPTING A CITY-WIDE BUDGET FOR THE 2018-2019 FISCAL YEAR. Mayor Soliman went over the background of the ordinance.

(#13) Motion by Alderman Coladipietro, seconded by Alderwoman Gazal, to approve AN ORDINANCE ADOPTING A CITY-WIDE BUDGET FOR THE 2018-2019 FISCAL YEAR.

On roll call, the vote was:

AYES: Ald. Albert, Inman, Dyke, Sklare, Gazal, Oberlin, Coladipietro.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Ordinance #1777

(3141)

(3190) Mayor Soliman presented an employee leasing agreement between the City of Crest Hill and GovTemp USA, LLC. This would be for the hiring of James E. Eggen as the Interim Public Works Director. Mayor Soliman went over Mr. Eggen's background. The position would be from 4 to 6 months.

(#14) Motion by Alderwoman Sklare, seconded by Alderman Inman, to approve an employee leasing agreement between the City of Crest Hill and GovTemp USA, LLC.

On roll call, the vote was:

AYES: Ald. Gazal, Inman, Dyke, Sklare.

NAYES: Ald. Oberlin, Coladipietro, Albert.

ABSENT: Ald. Vershay.

There being four (4) affirmative votes, the MOTION CARRIED.

(3315)

(3341) Mayor Soliman introduced Mr. James Eggen. Mr. Eggen gave a brief speech.

(3437) Mayor Soliman announced that he attended a program at Word of Life Church on May 3, 2018 which was the National Day of Prayer. He commended the church on their program.

Tape #2 begins.

Mayor Soliman announced that the City newsletter will be going out with the next water bill.

CITY CLERK: (25) City Clerk Vicki Hackney had no agenda items for discussion.

(28) Clerk Hackney announced that the spring city-wide garage sale will be from May 17, 2018 through May 20, 2018. The cost to participate is \$5.00 and the last day to register is Tuesday May 15, 2018.

(40) Clerk Hackney announced that the City Clerk's Office would be hosting the annual shred day to be held on June 30, 2018 from 9:00 a.m. to 11:00 a.m. in the City Hall parking lot. Reza Automotive is this year's sponsor.

CITY TREASURER: (60) City Treasurer Glen Conklin presented the regular and overtime payroll from April 2, 2018 through April 15, 2018 in the amount of \$198,061.43. Treasurer Conklin presented the regular and overtime payroll from April 16, 2018 through April 29, 2018 in the amount of \$186,820.72. Treasurer Conklin presented the comp time payroll sell back in the amount \$22,579.31.

(79) Treasurer Conklin presented the list of bills in the amount of \$1,813,500.56 for Council approval.

(#15) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to approve the list of bills in the amount of \$1,813,500.56 as presented.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Inman, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(84)

UNFINISHED BUSINESS: (99) There was no unfinished business.

NEW BUSINESS: (101) There was no new business.

COMMITTEE/LIAISON REPORTS: (103) Alderwoman Oberlin announced that the annual Lidice Ceremony will take place on Sunday June 10, 2018 at 11:00 a.m. Everyone is invited to attend.

(127) Mayor Soliman announced the spring clean-up of the Memorial Garden will take place on Wednesday May 9, 2018 at 9:00 a.m. Everyone is welcome to help with the clean-up.

(140) Mayor Soliman announced that the annual Memorial Day Ceremony will take place on Monday May 28, 2018 at 2:00 p.m. He went over the day's schedule. If the weather is bad, the ceremony will be moved to St. Anne Church Hall.

COUNCIL COMMENTS: (195) Alderman Inman welcomed Mr. Eggen. He also commended the students and professor from UIC on their presentation. Alderman Albert reminded the residents to be mindful with the nicer weather of the children playing outside. Alderman Coladipietro announced that the American Italian Club will be hosting their spaghetti dinner on May 10, 2018. Alderwoman Gazal wished all of the Mom's a Happy Mother's Day. She welcomed Mr. Eggen to the City. Alderwoman Sklare concurred with the previous comments. Alderman Dyke also agreed.

PUBLIC COMMENT: (275) There were no citizens wishing to address the Council.

There being no further business before the Council, a motion for adjournment was in order.

(#16) Motion by Alderman Dyke, seconded by Alderwoman Oberlin, to adjourn the May 7, 2018 City Council meeting.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Inman, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

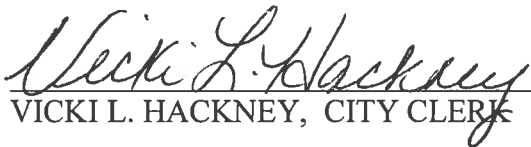
There being seven (7) affirmative votes, the MOTION CARRIED.

The meeting was adjourned at 8:34 p.m.

Approved this 21st day of May, 2018

As presented X

As amended \_\_\_\_\_

  
VICKI L. HACKNEY, CITY CLERK

  
RAYMOND R. SOLIMAN, MAYOR