

MINUTES OF THE WORK SESSION  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
February 24, 2020

The February 24, 2020 City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Vicki Hackney, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Barbara Sklare, Alderwoman Claudia Gazal, Alderwoman Tina Oberlin, Alderman Marco Coladipietro, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Heather McGuire, Assistant City Administrator/HR Director Megan Fulara, Community Development Director Scott McMaster, Finance Supervisor Ashli Motyka.

Absent were: Director of Water/Wastewater Mark Siefert, Police Chief Ed Clark, Public Works Director Tom Migatz.

**TOPIC: Serafin Logo Presentation**

Mayor Soliman presented a request for the New City Logo per the memo dated February 24, 2020. City Administrator Heather McGuire informed the Council that representatives from Serafin were in attendance to give a presentation on the proposed city logo. They showed the Council the original logos that were presented at a prior work session and the new logos that they recently designed. Once the logo is finalized, they would like to do a campaign to introduce the new logo. Logo's A and B were presented at a previous work session. Logo C shows three houses overlapping representing a unified community. Option D shows a single blue rose over the wording. The leaves of the rose form a c and h for Crest Hill. Alderman Albert and Mayor Soliman liked option C. Alderwoman Oberlin was not in favor of the style font. Administrator McGuire said that most everyone liked the slogan, "City of Neighbors". Discussion followed on the artwork on the banners. Alderwoman Oberlin liked the thought behind the rose, but liked the effort that was put into option C. Alderman Coladipietro liked option C, without the sun and "the" in the tagline.

Mayor Soliman asked for an informal vote on option C. Aldermen Dyke, Vershay, Alderwomen Sklare, Gazal, Aldermen Coladipietro, Albert, Kubal were in agreement. Alderwoman Oberlin was undecided.

**TOPIC: Additional Staff member Discussion for Building Department**

Mayor Soliman presented a request for an Additional Staff member for the Building Department per the memo dated February 24, 2020. Administrator McGuire informed the Council that discussion came up regarding the additional inspectors that were hired and an increase in the work load in the department. Director McMaster explained that we currently have one Administration Clerk. Since we have added the two additional inspectors, the work load has increased. Director McMaster is requesting the hiring of an additional Administrative Clerk for the Building Department. Administrator McGuire explained that Nancy in the Public Works Department is providing assistance, but once the new Public Works facility is completed, she will be in the new building. Mayor Soliman said that he feels that there is a need for additional help in the office.

Alderwoman Oberlin explained that if we get an additional person, that they coordinate their time off and both employees not be gone at the same time. Its counter productive when you have more than one employee in a single department off at the same time. Administrator McGuire explained that other departments have given the Building Department back up when personnel are gone. She feels that it would be more beneficial to have a dedicated staff member in the office. Treasurer Conklin questioned the citations and would the fees offset an additional staff member. Discussion followed. This would be a union position. Alderman Coladipietro asked if there is enough work for an extra person. Director McMaster went over the work load an additional person would be taking on. Clerk Hackney informed the Council that when the Building Clerk was out sick for an extended period of time staff from other Departments stepped into help out as much as they could. Members of the Clerk's Office have been crossed trained and have offered assistance. Clerk Hackney does agree that the Building Department needs additional staff members. Administrator McGuire informed the Council that this is going to be the first summer that we are going to have three inspectors out issuing tickets. Alderman Coladipietro asked why this has to be a union position. Discussion followed.

Mayor Soliman asked for an informal vote for the hiring of an Administration Clerk for the Building Department. All members present were in agreement.

Alderwoman Oberlin asked if we can have some one look into pulling the signs from the parkway. Director McMaster explained that they may have some one work a few weekends to address the situation. Alderman Coladipietro questioned the Metro PCS on Rte. 30. Director McMaster thought that they had moved to a new location. Alderman Albert asked for an update on the furniture store. They are currently addressing some issues that the Fire Department had before they open. Discussion followed on the aesthetics of the building.

#### **TOPIC: Solid Waste Collection RFP Results**

Mayor Soliman presented a request for the Garbage RFP's per the memo dated February 21, 2020. Administrator McGuire explained the RFP's were sent out in December and were due back on January 31, 2020. City staff went over the results that we received. One of the items that was added was electronic pick up and weekly recycling. It is the recommendation of the staff to continue the contract with Republic Services. Discussion followed on the contract. Alderwoman Oberlin questioned the electronic recycling. It would be picked up with a phone call at the residence. Alderman Albert asked how many years have we had service with Republic. Administrator McGuire said over 20 years. Alderwoman Oberlin asked if we can get a brochure from Republic explaining what can be picked up and how certain items can be disposed of. Administrator McGuire said that this would be a part of the contract. A representative of Republic Services addressed the concerns that the Council had. Treasurer Conklin informed the Council that we need to rectify the discrepancy that we currently have with Republic Services regarding a house count. Alderman Albert asked if the yard waste can be extended later in the year. This could be extended a few weeks into December. There are some time restrictions with the facilities where the yard waste is being dropped off. Alderman Coladipietro questioned weekly recycling. Administrator McGuire explained that the residents are welcome to get an additional recycling tote. Discussion followed on yard waste totes and the fee for them.

Mayor Soliman asked for an informal vote on negotiating a contract with Republic Services. All members present were in agreement.

**PUBLIC COMMENTS:** There were no public comments.

**MAYORS UPDATES:** Mayor Soliman informed the Council tha the LTHS Bowling Team won the State championship. They will be in attendance at the April 6, 2020 Council meeting so we can honor them.

**COMMITTEE/LIAISON UPDATES:** Alderman Joe Kubal informed the Council that we met with representatives from the park district regarding the use of the basement of the new facility. They would like feedback from the City on whether we would like the upgrading of the basement or a potential park and bandshell at the new facility. They will be in attendance at the March 9, 2020 work session.

City Clerk Vicki Hackney presented a request from the Remington lakes HOA for the use of the Council Chambers on Wednesday March 25, 2020 from 7:00 p.m. to 9:00 p.m. The Council room is available on this date. This will be on the agenda for approval on March 2, 2020.

**CITY ADMINISTRATOR UPDATES:** There was no report.

The meeting was adjourned at 8:03 p.m.

Approved this 2nd day of March, 2020

As presented ✓

As amended \_\_\_\_\_

Vicki L. Hackney *By: [Signature]*  
VICKI L. HACKNEY, CITY CLERK

Raymond R. Soliman  
RAYMOND R. SOLIMAN, MAYOR