

MINUTES OF THE REGULAR MEETING  
CITY COUNCIL OF CREST HILL  
WILL COUNTY, ILLINOIS  
March 16, 2020

The regular meeting of the City of Crest Hill was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The Pledge of Allegiance was recited in unison.

Roll call indicated the following present: Mayor Raymond Soliman, City Clerk Vicki Hackney, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderwoman Barbara Sklare, Alderwoman Claudia Gazal, Alderwoman Tina Oberlin, Alderman Marco Coladipietro, Alderman Nate Albert, Alderman Joe Kubal.

Also present were: City Administrator Heather McGuire, Deputy City Clerk Janet Serdar, Police Chief Ed Clark, Public Works Director Tom Migatz.

Absent were: Assistant City Administrator/HR Director Megan Fulara, Alderman John Vershay, Community Development Director Scott McMaster, Director of Water/Wastewater Mark Siefert, Finance Supervisor Ashli Motyka.

APPROVAL OF MINUTES: Mayor Soliman presented the minutes from the regular meeting held on March 2, 2020 for Council approval.

(#1) Motion by Alderwoman Sklare, seconded by Alderman Coladipietro, to approve the minutes from the regular meeting held on March 2, 2020 as presented.

On roll call, the vote was:

AYES: Ald. Gazal, Oberlin, Coladipietro, Albert, Kubal, Dyke, Sklare.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(30)

(42) Mayor Soliman presented the minutes from the work session held on March 9, 2020 for Council approval.

(#2) Motion by Alderman Coladipietro, seconded by Alderman Dyke, to approve the minutes from the work session held on March 9, 2020 as presented.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(46)

CITY ADMINISTRATOR: (58) City Administrator Heather McGuire presented a Resignation Agreement and General Release for the resignation of Sergeant Doug Hicks dated March 9, 2020.

(#3) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to approve the Resignation Agreement and General Release for the resignation of Sergeant Doug Hicks dated March 9, 2020.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(66)

(77) Administrator McGuire presented a request for the Constellation New Energy, Inc. Electricity Supply Agreement. Administrator McGuire explained that this is just for the City facilities for the next three years.

(#4) Motion by Alderwoman Gazal, seconded by Alderman Coladipietro, to approve the request for the Constellation New Energy, Inc. Electricity Supply Agreement.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(85)

(112) Administrator McGuire presented A RESOLUTION AUTHORIZING EXECUTION OF A PROPOSAL FOR DEMISING WALLS AND STONE FAÇADE FOR THE PROPOSED PUBLIC WORKS BUILDING. This was discussed at a previous work session.

(#5) Motion by Alderman Dyke, seconded by Alderwoman Oberlin, to approve A RESOLUTION AUTHORIZING EXECUTION OF A PROPOSAL FOR DEMISING WALLS AND STONE FAÇADE FOR THE PROPOSED PUBLIC WORKS BUILDING.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1065

(127)

(146) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO PT FERRO CONSTRUCTION CO. FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and PT Ferro was the lowest responsible bidder.

(#6) Motion by Alderwoman Gazal, seconded by Alderwoman Sklare, to approve A RESOLUTION AUTHORIZING BID AWARD TO PT FERRO CONSTRUCTION CO. FOR CITY CENTER PROJECT.

On roll call, the vote was:

AYES: Ald. Oberlin, Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1066

(158)

(182) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO J.L. ADLER ROOFING & SHEET METAL INC. FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and J.L. Adler Roofing & Sheet Metal, Inc. was the lowest responsible bidder.

(#7) Motion by Alderwoman Oberlin, seconded by Alderman Coladipietro, to approve A RESOLUTION AUTHORIZING BID AWARD TO J.L. ADLER ROOFING & SHEET METAL INC. FOR CITY CENTER PROJECT.

On roll call, the vote was:

AYES: Ald. Sklare, Dyke, Kubal, Albert, Coladipietro, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1067

(187)

(202) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO RAMCORP, INC. FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and Ramcorp, Inc. was the lowest responsible bidder.

(#8) Motion by Alderman Coladipietro, seconded by Alderwoman Gazal, to approve A RESOLUTION AUTHORIZING BID AWARD TO RAMCORP, INC. FOR CITY CENTER PROJECT.

On roll call, the vote was:

AYES: Ald. Oberlin, Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1068

(209)

(224) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO OMEGA PLUMBING, INC. FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and Omega Plumbing, Inc. was the lowest responsible bidder.

(#9) Motion by Alderwoman Oberlin, seconded by Alderwoman Sklare, to approve A RESOLUTION AUTHORIZING BID AWARD TO OMEGA PLUMBING, INC. FOR CITY CENTER PROJECT.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1069

(229)

(245) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO MECHANICAL CONCEPTS OF ILLINOIS, INC. FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and Mechanical Concepts of Illinois, Inc. was the lowest responsible bidder.

(#10) Motion by Alderman Dyke, seconded by Alderwoman Gazal, to approve A RESOLUTION AUTHORIZING BID AWARD TO MECHANICAL CONCEPTS OF ILLINOIS, INC. FOR CITY CENTER PROJECT.

On roll call, the vote was:

AYES: Ald. Sklare, Gazal, Oberlin, Coladipietro, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1070

(250)

(263) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO CONCRETE BY WAGNER FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and Concrete By Wagner was the lowest responsible bidder.

(#11) Motion by Alderwoman Oberlin, seconded by Alderman Coladipietro, to approve A RESOLUTION AUTHORIZING BID AWARD TO CONCRETE BY WAGNER FOR CITY CENTER PROJECT.

On roll call, the vote was:

AYES: Ald. Albert, Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1071

(269)

(284) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO TIMM ELECTRIC, INC., FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and Timm Electric, Inc was the lowest responsible bidder.

(#12) Motion by Alderman Albert, seconded by Alderman Dyke, to approve A RESOLUTION AUTHORIZING BID AWARD TO TIMM ELECTRIC, INC., FOR CITY CENTER PROJECT. On roll call, the vote was:

AYES: Ald. Sklare, Gazal, Oberlin, Coladipietro, Albert, Kubal, Dyke.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1072

(290)

(304) Administrator McGuire presented A RESOLUTION AUTHORIZING BID AWARD TO J. RUSS & COMPANY, INC. FOR CITY CENTER PROJECT. Administrator McGuire explained that bids were advertised and opened on January 31, 2020 and J. Russ & Company was the lowest responsible bidder.

(#13) Motion by Alderman Albert, seconded by Alderwoman Gazal, to approve A RESOLUTION AUTHORIZING BID AWARD TO J. RUSS & COMPANY, INC. FOR CITY CENTER PROJECT.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro, Albert.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1073

(310)

(324) Administrator McGuire presented A RESOLUTION AUTHORIZING EXECUTION OF PROPOSALS FOR STEEL PURCHASE ASSEMBLY AND FRAMING FOR THE PROPOSED CITY HALL AND POLICE STATION (CITY CENTER). Administrator McGuire explained that this was discussed at a work session and it would be in the best interest of the City to accept the proposals from Corsetti Structural Steel, Inc for the steel purchase and Cosgrove Construction Inc. for the steel framing.

(#1) Motion by Alderwoman Oberlin, seconded by Alderman Coladipietro to approve A RESOLUTION AUTHORIZING EXECUTION OF PROPOSALS FOR STEEL PURCHASE ASSEMBLY AND FRAMING FOR THE PROPOSED CITY HALL AND POLICE STATION (CITY CENTER).

On roll call, the vote was:

AYES: Ald. Sklare, Dyke, Kubal, Albert, Coladipietro, Oberlin, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1074

(346)

(369) Administrator McGuire announced that the report is on file.

(375) Mayor Soliman announced that the resolutions that were passed are part of the process for the construction of the new City Center. He went over the background of the proposed project.

PUBLIC WORKS DEPARTMENT: (409) Public Works Director Tom Migatz presented an INTERGOVERNMENTAL AGREEMENT FOR THE PLACEMENT OF FOLDING STOP SIGNS ONTO TRAFFIC SIGNALS LOCATED ON COUNTY HIGHWAYS IN THE COUNTY OF WILL. This was discussed at a previous work session.

(#15) Motion by Alderman Albert, seconded by Alderwoman Gazal, to approve an INTERGOVERNMENTAL AGREEMENT FOR THE PLACEMENT OF FOLDING STOP SIGNS ONTO TRAFFIC SIGNALS LOCATED ON COUNTY HIGHWAYS IN THE COUNTY OF WILL.

On roll call, the vote was:

AYES: Ald. Oberlin, Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(420)

(434) Director Migatz presented a RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE. Director Migatz went over the background of the resolution.

(#15) Motion by Alderman Albert, seconded by Alderwoman Gazal, to approve a RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE.

On roll call, the vote was:

AYES: Ald. Oberlin, Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

Resolution #1075

(440)

(454) Director Migatz presented a request for Maintenance Engineering to be performed by a Consulting Engineer. Director Migatz went over the background of the agreement.

(#17) Motion by Alderwoman Oberlin, seconded by Alderman Albert, to approve a request for Maintenance Engineering to be performed by a Consulting Engineer.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro, Albert.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(459)

ECONOMIC DEVELOPMENT DEPARTMENT: (481) Mayor Soliman presented a request for the approval of the 2020 bid for vegetation cutting per the memo dated March 11, 2020. Mayor Soliman went over the background of the request. The low bidder was Rapid Landscaping Inc.

(#18) Motion by Alderwoman Sklare, seconded by Alderwoman Gazal, to approve the request for the approval of the 2020 bid for vegetation cutting per the memo dated March 11, 2020 with the low bidder being Rapid Landscaping Inc.

On roll call, the vote was:

AYES: Ald. Oberlin, Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(503)

POLICE DEPARTMENT: (528) Police Chief Ed Clark had no agenda items for discussion. Chief Clark informed the Council that Officer Fenoglio was promoted to the rank of Sergeant on Monday March 16, 2020. Officer O'Brien will be promoted to the rank of Sergeant as soon as possible. Alderwoman Oberlin commended the Chief on the promotions. Mayor Soliman congratulated Joe Pesavento on his upcoming retirement. He also congratulated the two Officers on their promotions.

MAYOR: (584) Mayor Soliman presented a request for a one-day liquor license waiver on June 28, 2020 per the request of A.B. Gusto's. This was discussed at a previous work session. This is a benefit for the 150 Club of Will County. Alderwoman Gazal asked what would happen if we are still under a stay at home order. Would they be allowed to hold the event because we approved it. Administrator McGuire explained that we would abide by the State's rules if they are extended. They would not be able to hold the event.

(#19) Motion by Alderwoman Oberlin, seconded by Alderwoman Gazal, to approve a one-day liquor license waiver on June 28, 2020 per the request of A.B. Gusto's.

On roll call, the vote was:

AYES: Ald. Coladipietro, Kubal, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

ABSTAIN: Ald. Albert.

There being six (6) affirmative votes, the MOTION CARRIED.

(648)

(665) Mayor Soliman presented a request from Crest Hill Pony Baseball for the placement of an ad donation in the amount of \$65.00 per the letter dated February 15, 2020.

(#20) Motion by Alderman Coladipietro, seconded by Alderman Albert, to approve a request from Crest Hill Pony Baseball for the placement of an ad donation in the amount of \$65.00 per the letter dated February 15, 2020.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro, Albert.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(680)

(699) Mayor Soliman announced that everyone who correctly filled out their application for the tax rebate checks should be receiving them in the mail.

(742) Mayor Soliman reminded everyone to fill out their Census forms. This is important so that the City can get the proper count on our population.

(797) Mayor Soliman announced that the Veterans Memorial Committee is seeking donations for an additional Vietnam monument for the Veterans Memorial Garden.

(866) Mayor Soliman announced that effective March 17, 2020 the Municipal Building will be closed to the public due to the recent covid-19 outbreak. The facility will be open on March 17, 2020 for election purposes only. Public meetings have been cancelled for two weeks. Residents can still call 911 for emergencies and (815) 741-5111 for non-emergencies. Residents can sign up for smart messaging to get updates from the City. Residents can call the main number at (815) 741-5100 and messages will be answered in a timely manner. Bill payments can be dropped in the night drop box next to the main doors. Administrator McGuire informed the public that the City staff will be working from home and one staff member will be in the office on a rotating basis to answer calls and forward messages to the correct departments. Alderwoman Oberlin felt this was the best solution for the residents. Alderwoman Gazal asked about the water bills and the due date. Administrator McGuire explained that we currently don't have any bills due until the end of April. Clerk Hackney informed the residents that the Clerk's Office will have no interruptions in service. All employees are ready, able and willing to do what's necessary during this time. Everyone is pitching in. The main concern is for the health and safety of the residents and employees.

CITY CLERK: (1407) City Clerk Vicki Hackney presented the bid opening for the Webb Street property PIN#11-04-31-110-003-0000). One bid was received. Clerk Hackney opened the bid which was from William Slimak 2128 Webb Street in the amount of \$1.01.

(#21) Motion by Alderman Albert, seconded by Alderman Coladipietro, to approve the bid in the amount of \$1.10 for the Webb Street property (PIN#11-04-31-110-003-0000).

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro, Albert.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(1478)

(1530) Mayor Soliman thanked Mr. Slimak for maintaining the section of property for many years. Mr. Slimak reminded everyone to watch out for scams during this period of time. The Mayor suggested if you do not recognize a phone number don't answer it. Alderwoman Oberlin informed the residents to never give anyone any type of information over the phone. Alderman Albert thanked Mr. Slimak for doing maintenance on the park near his home.

CITY TREASURER: (1609) City Treasurer Glen Conklin presented the regular and overtime payroll from February 17, 2020 through March 1, 2020 in the amount of \$224,501.17.



(1621) Treasurer Conklin presented the list of bills in the amount of \$413,374.43 for Council approval.

(#22) Motion by Alderwoman Oberlin, seconded by Alderwoman Sklare, to approve list of bills in the amount of \$413,374.43 as presented.

On roll call, the vote was:

AYES: Ald. Coladipietro, Albert, Kubal, Dyke, Sklare, Gazal, Oberlin.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.

(1629)

UNFINISHED BUSINESS: (1647) There was no unfinished business.

NEW BUSINESS: (1650) There was no new business.

COMMITTEE/LIAISON REPORTS: (1651) There were no committee/liaison reports

COUNCIL COMMENTS: (1654) Alderwoman Gazal reminded everyone to support local businesses, vote tomorrow, and stay safe. Alderwoman Sklare asked that everyone vote tomorrow, stay safe and support local businesses. Alderman Dyke wished everyone a Happy St. Patrick's Day and to stay safe. Alderman Kubal thanked all of the trucking companies that are making deliveries on a daily basis, and all of the employees that are still working. Alderman Albert thanked everyone for their condolences on the passing of his Grandmother. Alderman Coladipietro expressed thoughts to Alderman Alberts family. He reminded everyone to wash their hands frequently and have a Happy St. Josephs Day. Alderwoman Oberlin wished everyone a Happy St. Patrick's day, get out and vote, and continuously wash your hands. She also reminded everyone to answer the Census, as it's very important. The information is for the Census only. She also congratulated Joe Pesavento on his retirement and the two new Sergeants on their promotions.

PUBLIC COMMENT: (1830) There were no public comments.

There being no further business before the Council, a motion for adjournment was in order.

(#23) Motion by Alderman Dyke, seconded by Alderman Albert, to adjourn the March 16, 2020 City Council meeting.

On roll call, the vote was:

AYES: Ald. Kubal, Dyke, Sklare, Gazal, Oberlin, Coladipietro, Albert.

NAYES: None.

ABSENT: Ald. Vershay.

There being seven (7) affirmative votes, the MOTION CARRIED.


(1839)

The meeting was adjourned at 7:51 p.m.

Approved this 20th day of April, 2020

As presented ✓

As amended \_\_\_\_\_

Vicki L. Hackney   
VICKI L. HACKNEY, CITY CLERK

Raymond R. Soliman  
RAYMOND R. SOLIMAN, MAYOR